



JOB ABANDONMENT POLICY

By accepting a job assignment through 1st Employment Staffing you are agreeing to report to the job on time and complete the required hours.

All assignments may not be right for every employee; however, that does not justify abandoning the job or leaving any assignment prior to the end of a shift.

1st Employment Staffing employees who no call/no show to an assignment or who leave early without first notifying and receiving approval from a 1st Employment Staffing Representative will receive an hourly pay of minimum wage for **all hours** worked the week of the abandonment, including pay received from all assignments worked that week. Job abandonment may also result in disciplinary action up to and including termination.

I acknowledge that I have read and understand the Job Abandonment Policy. I agree to this policy.